



Today's Date: / / (dd/mm/yy)

Course Name: _____ Student ID Number: _____

Date of Birth: / / (dd/mm/yy) Title: " Mr " Mrs " Miss " Ms " Other

First Name: _____

Family Name: _____

Preferred Name: _____

Address in Australia: _____

Suburb: _____ Postcode: _____

Phone (home): _____

Phone (mobile): _____

Email Address: _____

Home Country Address (international students only): _____

Home Country Phone Number (international students only): _____

Emergency (next of kin) Contact Information (eg: mother, father, spouse or closest relative)

Name: _____

Relationship: _____

Phone Number (include country code): _____

Emergency contact in Australia (eg: Family or friend)

Name: _____

Relationship: _____

Phone Number (include country code): _____

Medical Details

Conditions we should be aware of (including allergies): _____

Name of Medication (if carried): _____

Use of Personal Information

Personal details provided by students, as well as **enrolment, academic** and **attendance** information, may be made available upon request to:

- Centrelink for domestic students receiving benefits
- Department of Industry, Innovation, Science, Research and Tertiary Education (DIISRTE)
- Department of Education, Employment and Workplace Relations (DEEWR)
- Department of Education and Training
- Department of Home Affairs
- Department of Transport and Main Roads (Translink)
- Employers
- Tuition Protection Service (TPS) which operates under the ESOS Act 2000
- Universities or other training providers
- Your parent/guardian if you are under the age of 18
- Your sponsor
- Work Experience Providers

Students also acknowledge:

- Changes to **Personal Details** should be provided to Russo Business School as soon as possible. **Student visa** holders have an obligation to **notify any change of address within 7 days.**
- **Job placement** - you consent to us releasing relevant information to potential employers. If you do not consent to this, please notify us in writing.

In accordance with the **Privacy Act**, personal information gathered by Russo Business School will not be released to any other third party without your prior authorisation.

Please refer to the Russo Business School Privacy Policy available on our website www.rbs.qld.edu.au

I give permission to Russo Business School to provide information regarding my studies (Eg: attendance, academic grades) to the above Parties and otherwise:

My Education Agent (Agency Name):

My Parents (Parents' Name):

Other (Name and relationship to you):

Student Name:

Student Signature:

Date: / / (dd/mm/yy)
